

**Three Peaks Elementary
Teacher Request Form
For 2019-20 School Year**

Teacher requests will be handled in the following manner:

1. Teacher requests will be accepted in the school office from April 8 to April 12, 2019 (8:15 am-4:00 pm). In order to be considered, the request form must be filled out completely. **NO FORMS OR REQUESTS WILL BE ACCEPTED AFTER APRIL 12, 2019.**
2. Teacher request forms may be picked up from the school office or downloaded from the school website. Forms will be date/time stamped as they are turned in. Make sure that an adult turns in the request form directly to the office manager to ensure proper recording.
3. Depending on the number of requests for any teacher, *up to 50%* of that class **may** be determined by parent request. While we do all that we can to honor parent requests made for valid **academic** reasons, please be aware that a request is not a guarantee of placement in the requested classroom.
4. After parent requests have been determined, the remainder of the class will be decided in an effort to create a positive, balanced atmosphere in the classroom to ensure optimum student success. Consideration is given to student academics, student behavior, special education needs, and compatibility with other classmates.
5. Students (currently in grades K-4) and parents will be notified of class placement on the last day of school, May 22, 2019. Students entering kindergarten this fall will be notified of class/teacher after kindergarten assessments are completed in August.
6. Teachers (except for Kindergarten) will send out letters during the summer and/or participate in home visits to welcome students for the new school year and to notify parents of any optional supplies they may want to pick up before school begins.

Student Name _____ 2019-20 Grade _____

#1 Teacher Choice _____ #2 Teacher Choice _____

Please list your reasons for requesting a teacher. ***Reasons must be valid and academic in nature.***

Parent/Guardian Name _____ Phone number _____

Parent/Guardian Signature _____

**** Note: Please fill out a separate form for each child. A list of teachers and grade levels taught is printed on the back of this form. (Teachers subject to change.**

Three Peaks Elementary Certified Teachers 2019-2020

**Please note changes in teachers due to
retirement, grade level switch, or moving.**

Kindergarten

Shelly Barney (extended day - determined by fall assessment)
Kim Hardin (AM or PM determined by address within Three Peaks boundaries)
Kellie Nowland (AM or PM determined by address within Three Peaks boundaries)

First Grade

Melinda Dotson
Natalie Griffiths
LeAnn Roberts
Jenny Van Blaricom

Second Grade

Tonya Hunter
Liz Jones
Susan Parker
Linda Reid

Third Grade

Shaun Hunt
Shauna Marshall
Torrie Rice
Tonya Stratton

Fourth Grade

Stacie Marriott
Jenae Raban
Brenda Roundy
McKaylie Ruhr

Fifth Grade

Sherrie Mackelprang
Debbie Melling
Jason Robison
Tiffany Young