

## SPECIAL DELIVERY NOTICE FOR PARENTS OF CHILDREN IN GRADES K-6

# PARENTS

**SCHOOL FEES ARE NOT PERMITTED DURING THE REGULAR SCHOOL DAY IN GRADES K-6. FEES MAY BE CHARGED TO STUDENTS IN SIXTH GRADE ONLY IF A STUDENT ATTENDS A SCHOOL THAT INCLUDES GRADES 7-12.** You **may not** be charged for classroom snacks, newspapers, textbooks, field trips, art supplies, assemblies, musical instruments, or anything else that is part of the regular school day.

YOUR CHILD MAY BE ASKED to bring common household articles to school, but your child cannot be penalized for failure to bring the articles.

**SCHOOL FEES MAY ONLY BE CHARGED FOR ACTIVITIES WHICH TAKE PLACE BEFORE OR AFTER SCHOOL OR DURING SCHOOL VACATIONS.** If those types of fees are charged, you receive TANF (currently qualified for financial assistance or food stamps), or if your child is eligible based on income verification, receives (SSI) Supplemental Security Income (QUALIFIED CHILD WITH DISABILITIES), or is in the custody of a Utah State or local government agency or foster care, your child is eligible for **fee waivers** (meaning that you will not be required to pay the fee).

If you are required to apply for fee waivers by your school district or charter school, you will be asked, consistent with local board policies and/or guidelines and school timelines, to provide documentation of your fee waiver eligibility.

Your child may also be eligible for fee waivers if your family is having serious financial difficulties due to circumstances beyond your control, even though other eligibility requirements are not met. **If your child is eligible for fee waivers, ALL fees must be waived.**

**DONATIONS ARE PERMITTED**, but no child or family may be required to make a donation, and the names of those who do or do not make a donation must be kept confidential (except that special recognition may be given to those who make major donations).

**No school may raise, lower, or withhold grades, report cards, or school records to enforce payment of school fees. A school may withhold the official student records of a student responsible for lost or damaged school property consistent with Section 53A-11-806, but may not withhold a student's records that would prevent a student from attending school or behaving properly placed in school.**

To find out more, contact:

Your School at: **586-8871**

Your District at: **586-2804**

or the following:

**Utah State Office of Education**  
250 East 500 South  
P.O. Box 144200  
Salt Lake City, Utah 84114-4200  
801-538-7830

USOE 4/15/13